

WATERSKI & WAKEBOARD CANADA

SUE MUNN OFFICIALS LEGACY
FUND

PROGRAM INFORMATION & PROCESS

Effective: April 2019

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Section 1: Overview & Objectives

Sue Munn has generously provided resources to create an ongoing fund to support the participation of Canadian water ski officials at Canadian domestic competitions. For the purposes of fund allocations, an official is defined as an individual acting in an official capacity in the following positions and are considered part of the tournament Jury:

1. Chief of Competition
2. Boat Driver
3. Technical Controller
4. Calculator
5. Judge

The intent of the program is to distribute funds annually to support organizing committees to adhere to the requirement of utilizing a Level III or Pan Am/IWWF certified official to run a Record Capable or World Ranking List tournament water ski event. Only events that have been sanctioned as Canadian Record Capable or World Ranking List tournament water ski events prior to submitting an application to the Sue Munn Officials Legacy Fund will be considered.

All monies granted from the Sue Munn Officials Legacy Fund are intended to subsidize the travel and accommodation expenses associated with a specific named official as detailed by the organizing committee in their Application to the Fund.

The Officials Legacy Fund is not intended to support officials mentoring activities nor is it meant to support the compensation of local officials for their volunteer commitment to an event.

Section 2: Eligibility Criteria

Applications for support are welcomed from the organizers of the following events:

1. Hosts of a Canadian Regional Water Ski Championships (Atlantic, Eastern or Western)
2. Hosts of a Canadian Provincial Championships (as sanctioned by a WSWC Provincial Member Association)
3. Hosts of a local Canadian competition that is sanctioned as a Record Capable tournament.
4. Hosts of a local Canadian competition that is sanctioned as a World Ranking List tournament.
5. The application must name an official that currently has Level III or Pan-Am/IWWF certification.

The named official must serve in one of the following roles at the event and be considered part of the tournament Jury:

1. Chief of Competition
2. Technical Controller
3. Boat Driver
4. Calculator
5. Judge

The Canadian National Championships, International Events and any Pro Tournaments will be ineligible for funding.

The event must have received sanctioning as Record Capable or World Ranking List tournament water ski event prior to submitting an application to the Officials Legacy Fund.

Section 3: Application Timelines & Selection Process

Timelines

All Applications for the Sue Munn Officials Legacy Fund must be received by May 30th of the year the event is taking place.

The recipients of the Sue Munn Officials Legacy Fund will be announced by June 15th of each year.

Selection Process

The Water Ski Officials Committee will annually designate a selection sub-committee, composed of a minimum of 3 members of the WSC Officials Committee, to review all applications and provide recommendations for approval by the Officials Committee to ratify the distribution of funds. Any conflicts of interest for members of the selection sub-committee will be identified to ensure the transparent distribution of funds.

Considerations for distribution of funds will include:

1. The number of individual officials named in each application. (Multiple individual officials may be considered for any one event)
2. The distance an official will be required to travel to attend the event.
3. The identified need of the host organizing committee to bring in a sufficiently qualified official to run the competition.
4. Other considerations as determined by the sub-committee.

The Officials Legacy Fund will award up to 50% of the costs detailed in an application. The total award payouts distributed from the Officials Legacy Fund will not exceed \$1,000 annually.

At the discretion of the Water Ski Officials Committee, (provided there is sufficient additional money in the Fund) there may be an increase in the annual award payout amount. Any increase to the annual award payout amount will be approved in the minutes of a Water Ski Officials Committee meeting prior to the application deadline of May 30th in a particular year.

Award payouts will only be provided to the organizing committees after the conclusion of their event. The selection committee may require submission of receipts prior to the distribution of funding. The submission of receipts is at the discretion of the selection committee and the event organizers will be notified of this requirement as part of the official award notification.

Official award notification will be sent to the recipient host committees from the WSWC office staff and copied to the officials named in the applications.

Require Application Form Details

2019 Sue Munn Officials Legacy Fund Application

The application is to be made through an online form found at:

<https://katienswc.wufoo.com/forms/p1u5su6b0lm6pr6/>

You will need to provide the following information:

1. Name of the contact person and Host Organization applying for the grant:
2. Event details (Event Name, Location, Dates, Sanctioning Type- CRC and/or WRL, Sanction Number)
3. Details of Official. (name, Contact Email, Certification Level) Please note a separate application must be made for each official for whom you are requesting funding.
4. Identification of the need for the funding as it relates to the stated objectives of the Fund. (i.e. The tournament organizer requires a Pan Am/IWWF level official in order to have a WRL event OR the PSO requires funds to support travel of a level III boat driver for Record Capable Provincials to take place)
5. Projected or Actual Travel expenses for the Named Official (Airfare, Mileage, Accommodations, Car rental and Total Expenses)
6. Host PSO or Host Organizing Committee signed letter of support.